

# After School Club

60 Forest Park Rd. Woburn, MA 01801 781-937-7670 fax 781-569-0052

[info@theafterschoolclub.org](mailto:info@theafterschoolclub.org)

[www.theafterschoolclub.org](http://www.theafterschoolclub.org)

[www.facebook.com/ascwoburn](http://www.facebook.com/ascwoburn)

Co-Directors: Chris Serson & Carolyn Sharp-Hegarty

## Thank you for choosing ASC!

A **non-refundable** registration fee of **\$35 per child** and **non-refundable** deposit is due at time of registration to guarantee your child's slot. The deposit amounts are **\$145** for five days per week; **\$125** for four days per week; **\$105** for three days per week; and **\$85** for two days per week; and **\$45** for one day per week. The deposit is a pre-payment of part of your first tuition bill. If you have a voucher, no deposit is due.

**For enrollment after August 31, non-refundable registration fee of \$35 and full tuition is due at time of registration.**

### Our payment policies:

A bill is provided to all parents or guardians 15 days in advance of the due date.

A \$15 late fee will be charged if no payment is received **before** the 1<sup>st</sup> of the month.

A written notice will be issued if payment has not been received by the 5<sup>th</sup> of the month.

A written notice with an additional \$15 late fee (total of \$30 in late fees) will be issued on the 10<sup>th</sup> of the month which will state the date of the child's termination from the program.

A written termination notice will be issued on the 15<sup>th</sup> day of the month.

If the family would like to appeal the termination, a letter of appeal from the family and a supportive letter from a director may be presented to the board for reinstatement.

**For currently enrolled families:** No one may begin the school year with a leftover balance due. You will receive a rate sheet with current tuition and discount information with your packet.

We will send a postcard in early August, to let you know that it is time to come in and fill out the other required forms. **After August 31, you will receive your packet when you register.**

**A Day at a Time program:** A **non-refundable** registration fee of **\$35 per child** is due at time of registration. Fee for the program is **\$33.00 per day** and is based on availability and previous notice.

# After School Club

## School Year Registration form

**Office use only:**

Date of Admission \_\_\_\_\_

1. Child's name: \_\_\_\_\_

School name: \_\_\_\_\_ Grade: \_\_\_\_\_

2. Child's name \_\_\_\_\_

School name: \_\_\_\_\_ Grade: \_\_\_\_\_

Parent #1 \_\_\_\_\_

Address: \_\_\_\_\_

Telephone numbers: Please give 2-3 possible ways to reach you; indicate (C) for cell, (W) for work, or (H) for home

( ) \_\_\_\_\_ ( ) \_\_\_\_\_

( ) \_\_\_\_\_

Email address: \_\_\_\_\_

Parent #2 \_\_\_\_\_

Address: \_\_\_\_\_

Telephone numbers: Please give 2-3 possible ways to reach you; indicate (C) for cell, (W) for work, or (H) for home

( ) \_\_\_\_\_ ( ) \_\_\_\_\_

( ) \_\_\_\_\_

Email address: \_\_\_\_\_

Child 1. Days at the After School Club: M T W Th F Start date: \_\_\_\_\_

Child 2. Days at the After School Club: M T W Th F Start date: \_\_\_\_\_

# of days	1	2	3	4	5
Deposit	45	85	105	125	145
For 2	90	160	210	250	290
Monthly Tuition	130	260	320	380	440
2 children	234	450	558	666	774

A day at a time \$33.00 per day	Registration fee \$35.00
---------------------------------	--------------------------

I have read these forms and understand all the information.

Signature \_\_\_\_\_ Date \_\_\_\_\_

**To be filled in by the office:**

Paid: non-refundable registration fee of \$ \_\_\_\_\_ + Deposit of \$ \_\_\_\_\_ on \_\_\_\_\_

The remaining amount: tuition \$ \_\_\_\_\_ minus deposit of \$ \_\_\_\_\_ = \$ \_\_\_\_\_ is due

\_\_\_\_\_.

Are there any additional waitlisted days? M T W Th F

A day at a time registration fee of \$ \_\_\_\_\_ paid on \_\_\_\_\_.