

for office use only

AFTER SCHOOL CLUB

www.theafterschoolclub.org

60 Forest Park Rd., Woburn, MA 01801 781-937-7670

Summer 2011 Registration

Child's name _____

Child's grade in Sept. 2011: _____

Parent(s)' name(s): _____

Telephone: _____

Address: _____

One shirt included in registration fee. You may buy an additional shirt for \$6

-----► Tee shirt size kids S kids M kids L adult M adult L adult XL

Circle each day your child will attend: eg. (28) (Dates **underlined & italicized** are field trip days.)

		M	T	W	Th	F
Welcome to the ASC	Jun/Jul	X	28	29	30	1
Antartica	July	X	<u>5</u>	6	<u>7</u>	8
Wolves	July	11	<u>12</u>	13	<u>14</u>	15
Sweets	July	18	<u>19</u>	20	<u>21</u>	22
Medieval	July	25	<u>26</u>	27	<u>28</u>	29
Faves no field trips	Aug	1	2	3	4	5
Bugs	Aug	8	<u>9</u>	10	<u>11</u>	12
Gross	Aug	15	<u>16</u>	17	<u>18</u>	19
Holidays	Aug	22	<u>23</u>	24	<u>25</u>	26
That's All Folks !!	Aug	X	X	X	X	X (closed)

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There will be no VBS this year and no field trips the first week of August

Total # of non field trip days _____

Total # of **field trip** days _____

Total days registered

We will be closed on Mon. July 4 and August 29 - Sept 5.

We will pay in full by June 8.

pay weekly.

SUMMER FEES

A \$10 non-refundable deposit for each registered day is due at time of registration

1. Non field trip days are \$44 per day for 7:45 a.m. - 5:45 p.m.

total # of non field trip days _____ X \$44 = 1. _____

2. **Field trip** days are \$61 per day, same hours, including the field trip.

total # of **field trip** days _____ X \$61 = 2. _____

3. Summer registration fee (non-refundable) 3. \$35

4. Subtotal of lines 1, 2, 3 = put subtotal of summer fees here 4. _____

DISCOUNTS

5. If this is the second child in the family coming to ASC, subtract \$8 p/day. \$8 X _____ = _____

6. If this is the third child in the family coming to ASC, subtract \$9 p/day. \$9 X _____ = _____

7. If parent is member of either sponsoring church, subtract \$6 p/day. \$6 X _____ = _____

8. If you will pay your entire summer bill by Jun. 8, subtract \$3 p/day. \$3 X _____ = _____

9. Subtotal of lines 5, 6, 7, 8 = put subtotal of discounts here 9. _____

TOTAL DUE

10. Subtract line 9 from line 4 to find total summer 2011 bill total due = 10.

----- Above this line is the amount you owe for the summer -----

Below this line is how you will pay the amount that you owe

Non Refundable DEPOSIT DUE at time of registration.

11. # _____ total days x \$10 = \$ _____, plus \$35 registration fee = 11. _____

12. Subtract line 11 from line 10 to find remainder due by June 8 12. _____



(Please read carefully and sign the other side.)

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Paid _____

Check # _____

E _____

TUITION FEES AND POLICIES FOR THE SUMMER PROGRAM
(For more information on ASC policies refer to your parent handbook)

Registration and Tuition The non-refundable registration fee for the summer is **\$35** for all students. The summer fee for Non field trip days, (Monday, Wednesday and Friday) is **\$44**, and Field trip days (Tuesday and Thursday) is **\$61**. At the time of registration, the registration fee plus the non-refundable deposit of **\$10** per day must be paid.

Weekly tuition payments are due by **Wednesday by 6:00pm** for the following week. Any spot not paid for by then will be offered to a child on the waiting list and a late fee of **\$15** will be added to the bill. No child may attend unless the entire weekly bill has been paid in advance. The **\$10** per day deposit will be forfeited if this is the case.

Check returns When the bank returns a check, a **\$25** fee will be added to the child's bill. The funds to cover the returned check plus the **\$25** are due within five days.

Late pick up If you pick up your child after 6:00 pm., you will be charged **\$1 per minute**. On the **5th time**, the charge will go to **\$5 per minute** until the end of the summer.

Enrollment changes: You must give **THREE WEEKS** notice if your plans change and your child doesn't need care. With three weeks notice, you will be refunded all but the registration fee and **\$10** per day. Without three weeks notice, you will be billed for the entire tuition. The **\$10** deposit may not be transferred to another day. Extra days may be added when space is available, upon payment in advance. **NEW THIS YEAR – with three weeks notice, you can make one change in your schedule and not be charged the \$10.00 deposit (max 5 days).** You can't make any enrollment changes after August 5.

Wait list If we are full and you wish your child to be placed on the waiting list, you must pay the **\$10** per day deposit. It will be refunded in full if we have no room for your child. This applies to families that pay in full as well as weekly payers.

Don't forget to check to see if your wait-listed child got in for the day, before sending him or her.

Refunds: If your child will continue to attend after the time of the refund, or if you are paying weekly, your account will be credited with the proper amount. If you have paid in advance, you can request a refund after July 30 and/or at the end of your child's time here. Your refund will be mailed to you upon confirmation of the amount by our treasurer. There are no refunds for days missed without three week's notice.

Call in absences Please call if your child will not be attending as soon as you know. Our answering machine is always on. If we know a child is out, we call the next person on the waitlist to attend. No refunds will be given.

Field trips ASC tee shirts must be worn on all field trips. We have "loaner" shirts on hand (please wash and return to us) if you forget to bring one on field trip day. Extra tee shirts are available at **\$6 each**

Bringing in personal items (electronics, trading card toys etc) If you give permission for your child to bring items such as iPods, CD players, MP3's, radios, hand-held video games, trading cards, money, etc., the ASC is not responsible for them should they get lost. On field trips, since bus doors are not normally locked, we will allow them to carry their electronic gear with them in a backpack or other carrier provided by you. They may not take the items out of the backpack until they return on the bus. **No cell phones can be used by children while attending the program. Please label all items that your child brings to ASC.**

Please check appropriate box below:

I will provide sunscreen in the summer and I want it used when my child is outside and swimming. (or)

Sunscreen is not necessary for my child. Parents must provide it and put child's name on the bottle.

I will provide bug repellent in the summer and I want it used when my child plays in the woods. (or)

bug spray is not necessary for my child. Parents must provide it and put child's name on the bottle.

I do (or)

do not permit my child to get wet in his/her shirt & shorts or additional clothing if s/he has forgotten a bathing suit.

By signing below you give permission for your child/ren to attend regularly scheduled field trips on Tuesdays and Thursdays during the summer. Transportation will be by school bus. The times and destinations of the trips will be provided by written notice. In addition, you give permission for your child/ren to participate in all of the regularly scheduled on going activities located at the following off-site facilities, for which the transportation will be ASC van: Woburn public pools, Library Park, the Police Station playground or local parks or playgrounds.

I have read these policies and agree to abide by them

Parent/guardian's signature

Date